



# PORT HOPE POLICE SERVICE

## JOB DESCRIPTION

Position: Experienced Police Constable – Future Openings

Purpose of Position: Policing is about working and building relationships with people from many different backgrounds to ensure public safety through crime prevention and law enforcement. We believe in community policing which involves building relationships in our community to make a difference in the lives of people.

The Port Hope Police Service offers Police Constables a rewarding career in law enforcement with an opportunity for training and advancement within the Police Service.

Candidates must successfully pass all steps of the recruitment process to proceed to each consecutive step.

Reports to: Sergeant

Supervises: None

### **To apply, Candidates must submit the following:**

- Cover Letter and Resume
- Completed “Consent and Release of Liability Form”, see below
- Completed “Experienced Police Officer Application Form”, see below
- Copy of Ontario Police College Basic Constables Training Diploma (or other if applicable)
- Copy of valid CPR (Level “C”) certificate and valid Standard First Aid certificate
- Copy of 3 most recent Performance Appraisals
- Copy of Awards and/or Commendations (if applicable)
- Copy of Specialized Training diplomas and/or certificates (if applicable)

### **Recommended documentation**

If selected for an interview, we recommend you provide the following:

- records of policing achievements
- two or more letters of reference related to employment or community service
- certificates/letters from community involvement
- certificates of achievement
- copies of valid certifications
- performance evaluations

To apply, please submit your application to [hr@phps.on.ca](mailto:hr@phps.on.ca).

Closing date: Ongoing